

## **The Board of Management Explained**

### **Introduction**

Until recently, our school has been managed by a single manager. Since October 2017, the task of managing the school has been assigned to a Board of Management (BoM). This brief note has been written to give parents of children attending our school an understanding of the role of the BoM.

### **What does the Board of Management do?**

The Board of Management (BoM) manages the school on behalf of the Patron Dublin Dun Laoghaire Education and Training Board (ETB). Although the BoM is accountable to the Patron and the Minister for the overall running of the school, it is the principal who is responsible for the day-to-day management of the school. The principal is accountable to the BoM/ETB.

The main duties of the BoM are to:

- Oversee the provision of an appropriate education for each pupil in the school
- Ensure that the characteristic spirit of the school is upheld
- Discuss and ratify policies developed by the school
- Keep the patron informed on key decisions and proposals
- Ensure that school money/resources are used responsibly

### **How often do they meet?**

The BoM meets a minimum of 5 times in the school year and once every term. The dates of board meetings are usually decided at the first board meeting of the year and thereafter may be obtained from the principal on request.

## Who is on the BoM of my school?

The BoM has eight members. The composition of the board is made of up two Patron’s nominees, two teacher nominees (including the principal), two parent nominees, and two community members.

The members of Scoil Chormaic Community National School’s BoM are:

Name	Nominee
Gráinne Maguire	Patron’s Nominee (Chairperson)
	Patron’s Nominee
Deirdre Corcoran	Teacher Nominee (Principal)
Alan Weston	Teacher Nominee
Máirín Brady	Parent Nominee
Jonathan Hoey	Parent Nominee
Paul Barnett	Community Member
	Community Member

### **Are the parent nominees my representatives on the board?**

No, they have been elected to the board to ensure that the board is open to views from all sectors of the school community. The board is a corporate body, not a representative committee. The decisions taken by the board should reflect the views of the board members nominated by parents, staff, the patron and the wider community within the school's catchment area. The board takes its own decisions following a process of consultation with its own members. It is accountable to the patron for its decisions.

### **How am I kept informed about the work of the Board of Management?**

Following each board meeting an agreed report is published, usually on the school website. The purpose of the agreed report is to keep the school community, including parents, informed about the work of the board

### **If I have a complaint about the school, can I send that complaint to the BoM?**

Your complaint may eventually come to the attention of the board. However, all complaints are dealt with in accordance with the school's complaints procedure. Each school has a complaints procedure which will be available from the school principal or on the school's website. This policy has been developed in order to ensure that all complaints are dealt with in a fair and efficient manner.