



## MINUTES OF BOARD OF MANAGEMENT MEETING FOR PUBLICATION

<b>Venue</b>	Scoil Chormaic CNS	
<b>Date of Meeting</b>	April 2020	
<b>Minutes taken</b>		
<b>Apologies (initials)</b>	1 board member	
<b>Present (initials)</b>	7 + DDLETB member	
<b>Time Meeting Opened</b>	16:00	Closed 17:00

Issue	Decision / Action	BY:
1. Minutes of previous meeting	Minutes adopted & signed	
2. Matters arising	<ul style="list-style-type: none"> <li>.None</li> </ul>	N/A
3. Welcome	Chairperson welcomed all new & returning board members, thanked all for commitment to school	
4. Correspondence	Letters	Principal to write responses
5. Child Protection	As per DES For the duration of these emergency measures, the requirement to provide a Child Protection Oversight Report (CPOR) will not apply to board meetings held remotely whether by video conference or teleconference. This is because it is not possible to meet the requirement to provide to board members the specified documentation at the board meeting. The Principal must continue to maintain the relevant data and records for the CPOR which shall be provided at the next face to face meeting of the	



	board. The data in that report must reflect cases arising since the previous CPOR to the board
<p>6. Principals report</p> <p><u>Covid 19 and closure of schools teaching &amp; learning went online:</u></p> <ul style="list-style-type: none"><li>• Use of Dojo already in place &amp; used to communicate with families</li><li>• Very clear instruction from DDLETB on what procedures &amp; protocols to follow</li><li>• Online meetings took place between ISLT &amp; staff groupings</li><li>• Online meetings took place between class levels</li><li>• Planning, teaching &amp; learning has gone online to Seesaw with direction &amp; guidance from DDLETB &amp; associated IT learning teams</li><li>• Work commenced on updating all parents emails</li><li>• Class teachers to link in with principal in relation any concerns that arise</li></ul> <p><u>SNA staff:</u></p> <ul style="list-style-type: none"><li>• principal checking in with all</li><li>• Advised to link in with class teachers &amp; send messages / photos/ videos for DOJO</li><li>• All SNAs completed DES survey &amp; advised DDLETB &amp; DC of same</li></ul> <p><u>Ancillary staff:</u></p> <ul style="list-style-type: none"><li>• Principal checks in regularly</li></ul> <p><u>Pupil well being</u></p> <ul style="list-style-type: none"><li>• Phone calls, emails, dojo message &amp; communication through seesaw to families</li><li>• Some family circumstances may not allow for online engagement, work sent by post where possible</li><li>• Note: compliments to school from parents for work teachers are doing</li></ul> <p><u>Staff well being</u></p> <ul style="list-style-type: none"><li>• Staff have devices &amp; are online</li><li>• principal provided staff with information re support services from Inspire, mental health Ireland, HSE, NEPS, DDLETB psychology dept</li></ul>	



### Special Classes

- Spraoi 1 is full
- 2 teachers in daily contact with families during term times
- Preparation work has commenced for Spraoi 2
- thanks to members who served on previous BOM

When school returns appropriate PPE will need to be sourced for front line school staff

<i>Number on Roll –</i>	Buachaillí 268 Cailíní 278 Iomlan 546
<b><u>Attendance</u></b>	January 2019 91.6% January 2020 92.9% February 2019 92.2% February 2020 92.2% March 2019 93.1% March 2020 partial due to covid 19 Slight increase on last year, weekly certificate announcement by principal to class at each level with highest attendance; popular with pupils

<b><u>New Appointments -</u></b>	principal to liaise with DDLETB on the process moving online
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COMMUNITY NATIONAL SCHOOL

SCOIL NÁISIÚNTA POBAIL

Castlemill, Balbriggan, Co. Dublin

Muileann an Chaisleáin, Baile Brigín, Co. BÁC



Principal *Príomhoide*

Deirdre Corcoran

Deputy Principal *Leas-Phríomhoide*

Alan Weston

<b><u>BUILDINGS</u></b>	Snagging meeting took place early September- still follow up
<b><u>HEALTH AND SAFETY</u></b>	Fire drill x 2 in term 1
<b><u>Medical Conditions</u></b>	Data gathered Plans in place Training in 1 <sup>st</sup> aid last year & this year 6 + staff members trained
<b><u>Parents</u></b>	Parent teacher meeting took place in November Internet safety information talks scheduled concurrently 0 attendance
<b><u>EXTRA CURRICULAR ACTIVITIES</u></b>	
<b><u>After school Clubs</u></b>	Suspended due to Covid 19 Previously included: GAA, Homework, science, choir/ music, dodgeball, Art, chess, badminton, sports

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<p><b><u>Plays/Concerts -</u></b></p>	<p>winter assembly 18 &amp; 19 December, very successful</p> <p>Pending covid 19 Review of</p> <p>Intercultural day 21 &amp; 22 (Thurs &amp; Fri)May, Graduation 18 June (Thurs)</p>	
<p><b><u>Campus Committee</u></b></p>	<p>Regular meetings for campus collaboration</p>	
<p><b><u>Parents Association</u></b></p>	<p>Request: volunteers in school ( part of SIP)</p> <p>Looking at actions to encourage more parental involvement</p> <p>Volunteers in classrooms, some once off, some daily some once per week</p> <p>End of principals report</p>	
<p><b><u>Reopening of School</u></b></p>	<p>This will be guided by HSE and DES</p> <p>NS advised Buildings Team in DDLETB will be responsible for aspects of health &amp; safety when schools re-open</p>	

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## Declaration of Acceptance

All members declared acceptance of board of management membership and this will be signed in the first face-to-face meeting of the board

**Date and Time of next meeting: Tuesday 5th May 4pm**

**Venue: Microsoft Teams**

**Agenda: Admissions Policy**